**Swampscott Recreation Commission**

**April 6, 2015, Monday; Town Hall, 2nd Floor**

*Minutes*

*Present:*

Danielle Strauss, Recreation Director

Mary Webster, At Large

Janell Cameron, Precinct 2

Dawn Thompson, Precinct 6

Lyudmila Sutherland, Precinct 4

Katie Katzman, interested member

Brian Sutherland, interested member

*Absent:*

Joan Ferraro, Precinct 3

Laura Spathanas, Selectmen Liaison

Meeting began and ran with a quorum.

* Minutes from 3/2/15 were reviewed and approved
* Court Jesters Event –March 13th, 2015
  + Fundraising event –lost money overall due to poor attendance
    - Danielle reported that she emailed the superintendent of schools regarding the matter of not being able to send informational announcement fliers home with students prior to the event. The reply was that informational announcements will be allowed to be emailed to the students’ parents in the future.
    - Next year’s event will be cancelled and postponed to 2017
* Easter Egg Hunt
  + Event was cancelled this year due to weather
  + Candy-filled eggs were donated to churches and library
* Long Term Planning Board
  + Proposals for long term improvements were discussed that are to be entered into the Capital Planning Worksheet for Recreation Commission.
    - Danielle proposed the following improvements:
      * Updating playgrounds at Lindscott, Windsor, and Polisson Parks
      * Resurfacing basketball courts at Phillips, Clark, and Windsor Parks
      * Building a permanent bathroom at Phillips beach
    - The proposals were approved by the members and added to the Capital Planning Worksheet
* Independence Day Festivities – Sunday, June 28th, 2015
  + Annual parade
  + Strawberry festival
  + Various events and activities at Town Hall Lawn
  + Races cancelled for this year on July 4th, 2015
* Black Tie Event
  + Planning updates and ideas for the event were discussed
    - Mary reported that she spoke with Tom Shea from the Swampscott Yacht Club regarding them running the bar at the event and collecting bar proceeds. Tom Shea was optimistic regarding the matter and reported that it will be brought up for discussion and vote at their next board meeting.
    - The tent would cost around $975 from Appleton and would include tables for ~100 people with table clothes. The sides for the tent cost about $1 per sq. foot. The size considered for the tent is 20x60 feet.
    - The tentative cost for the event is $35 per person
    - Appetizers would be served during the event
    - Will need to ask for 1 day liquor license
    - Will need police detail for the event ~$300
* Summer Concert Series
  + Discussed budget and planning ideas
    - $1,000 donation from Eastern Bank
    - $1,000 donation from Belmont Bank
    - $1,000 donation from Cultural Council
    - Annual Golf tournament pays for the 1st concert of the series
    - Each concert costs about $1,500
    - Will plan for rain dates for the all the concerts in order to avoid indoor concerts due to weather.
* Charter Review Update
  + Mary reported that changes to the charter will be proposed for a vote in May, 2015
    - The proposed changes to the Recreation Commission charter are as follows:
      * 1 person from each precinct
      * If a candidate is not available from each precinct, then 2 people from a certain precinct are allowed become members. However, not more than 2 people are allowed to represent a precinct.
* Next Meeting will held on Thursday, April 30th, 2015 at 7pm at Swampscott High School

Meeting was adjourned.

Minutes by Lyuda Sutherland